

Tuen Mun Catholic Secondary School  
2024-2025 School Circular Issue No. 3  
(Suitable for F.6 students)

16<sup>th</sup> September, 2024

Dear parents and guardians,

Student Subsidy, Purchasing winter school uniforms, Seasonal Influenza Vaccination Scheme, After-school supplementary classes for senior form students, P.E. lessons outside school campus and F.6 Barbeque Night

Please refer to the following items:

1

Student Subsidy

Starting from the 2024/25 school year, the electronic submission (e-submission) of student grant applications will be expanded to all school types. To cater for the needs of individual parents, apart from making e-submission, parents can still opt to fill out the paper application form and submit it to the school for further processing. However, only one application, either in electronic form (e-form) or paper form, can be submitted for each eligible student.

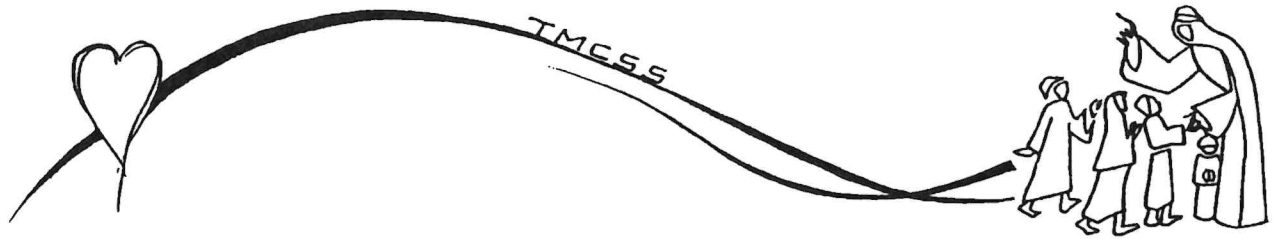
Applicants must have an “iAM Smart+” account with a digital signing function. They may log in to the online service of “e-Submission of Student Grant Applications” via the “iAM Smart” App direct and log in to the e-submission platform (e-platform) to submit electronic applications (e-application) <https://stgsesweb.edb.gov.hk/>.

For details of “iAM Smart” registration, applicants are advised to visit the “iAM Smart” thematic website at <https://www.iamsmart.gov.hk>.

Applicants should read carefully the “Guidance Notes” on the e-platform. Those who received the student grant in the previous school year will be given a pre-filled e-form upon identity verification (which may necessitate entering a one-time verification code). These applicants simply need to verify the pre-filled student and applicant information in the e-form and enter the student’s class name before proceeding with e-submission using digital signing.

Applicants can amend and/or supplement the information (such as the number of the newly obtained identity document) on the e-form if necessary. New applicants or applicants not provided with a pre-filled e-form can fill out a blank e-form. Before submission, applicants must ensure the accuracy of all provided information, particularly the school name and address, to prevent delays in the application process.





The e-platform will open at 6:00 a.m. on 13 September 2024 and close after 11:59 p.m. on 2 October 2024. Applicants may submit e-applications via the e-platform during this period.

Applicants may refer to the “Student Grant - Parent’s Guide on e-Submission of Applications” on EDB website for more information about e-submission.

EDB will inform the applicants of the application status and other related matters via SMS and/or email. Applicants can also check their application status on the e-platform and use its other functions, such as updating or amending information, or uploading supporting documents as requested by EDB.

## 2 Purchasing winter school uniforms

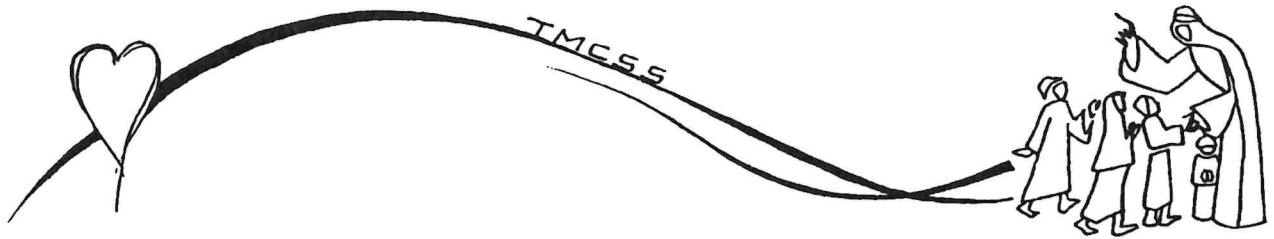
Victoriauniform and Wa Fung Uniform Company will be at the school on 2<sup>nd</sup> November (Saturday) from 9:00 a.m. to 12:00 p.m. to serve parents and students for winter school uniforms. You are advised to buy the uniforms at that time. The "Winter School Uniform Order Form" will be uploaded to eClass for reference later.

The school has always emphasized the importance of students’ appearance in school uniforms, requiring them to be "neat, elegant, and appropriate." In response to cold weather, if the temperature in the city is 12 degrees Celsius or below, or when the Observatory issues a cold weather warning, female students may wear flesh-colored stockings with black knee-high socks (covering the calves), or black woolen tights, or charcoal gray trousers as part of the school uniform. The styles of female trousers for school uniform have been displayed on the rainy day playground. If there are any inquiries, please contact the class teacher.

## 3 Seasonal Influenza Vaccination Scheme

Our school has participated in Seasonal Influenza Vaccination School Outreach Programme and it will take place on 29<sup>th</sup> November. The application form will be distributed on 17<sup>th</sup> September. Please return the completed form to the class teacher whether your son or daughter will join the programme. For further questions, please approach our vice principal, Miss Lam.





#### After-school supplementary classes

4

The senior curriculum is intensive, and to provide students with additional time to reinforce their learning, supplementary classes will be held on Mondays, Tuesdays, and Thursdays after school. Attendance is mandatory for all students. If a student cannot attend a class due to valid reasons, they must submit a proof document and a parental note to the class teacher three days in advance. If a student is absent due to illness on the day of the remedial class, they need to provide the parental note and a medical certificate to the class teacher on the next school day.

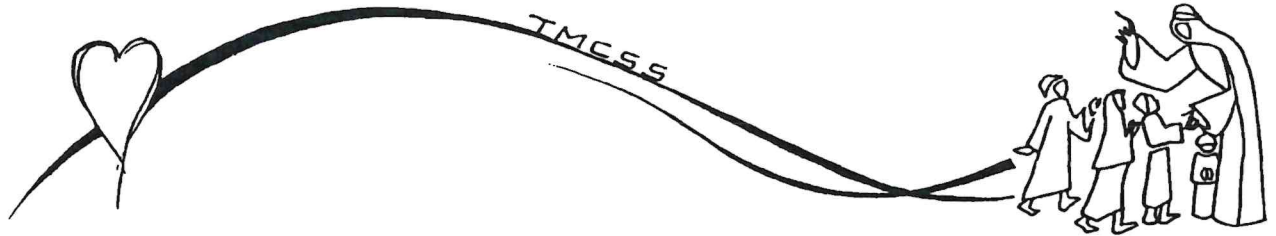
An unexcused absence from the remedial class will be treated as truancy. The schedule can be found in the attachment, and students are encouraged to read it carefully. For any questions, please consult the subject teacher.

5

#### P.E. lessons outside school campus

In order to provide students with a more diverse range of physical activities, our school makes every effort to utilize local sports facilities for physical education classes. As a result, students may sometimes have PE classes off campus, with the rental fees covered by the school. Students are responsible for getting to the facilities on their own, and they will also dismiss at the location after class. If you have any questions, please feel free to contact the Head of the Physical Education Department, Ms. Wong Big Han.





6 F.6 Barbeque Night

As Form Six students face the challenges of HKDSE, they experience increased pressure. In response, the school organized a barbecue night for the Form Six students, allowing teachers and students to gather together and encourage one another.

Date: 10<sup>th</sup> October, 2024 (Thursday)

Time: 6:00 p.m. – 9:00 p.m.

Venue: Basketball court

Fee: HK\$50 (Other expenses are subsidized by the school)

I expect all F.6 students participate into the event and encourage each other. The fee will be collected by class teachers.

Should you have any further questions, please contact the class teachers.

Yours faithfully,

\_\_\_\_\_  
(Wong Kit)



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The reply slip should be submitted by 18<sup>th</sup> September.

Student Name: \_\_\_\_\_ Class: \_\_\_\_\_ Class No.: \_\_\_\_\_

2024-2025 Reply Slip for School Circular Issue No. 3  
(Suitable for F.6 students)

Dear Mr. Wong,

I am well informed with the above information.

Parent's signature: \_\_\_\_\_

Date: \_\_\_\_\_

