

Tuen Mun Catholic Secondary School
Information on Application for F.2 – F.3 Vacancies (2024 – 2025)

A. Rolling Admission

There are a few vacancies for Form Two to Form Three.

B. Application Criteria

1. Applicants should have excellent academic performance.
2. Our school focuses on students' moral development. The conduct grade of the applicant should be Grade B+ or above.

C. Application Procedures

Applicants should send the following documents IN PERSON to our school, located at Tuen Mun Kin Sang Estate, or BY MAIL. Please specify "Student Admission Application" on the envelope:

1. Application form, which can be downloaded from the school website or obtained at the Enquiry Desk of the school office.
2. Copy of the student's Certificate of Birth or ID card.
3. Copies of the latest three school report cards (showing the ranking in class / form is preferred)
4. Evidence of achievement in academic and extra-curricular activities.
5. Copy of the Certificate of Baptism if the student is Catholic.
6. Submit the administrative fee, HK\$20.

Please note that the application materials are only for the selection purpose and will not be returned. Personal data on an unsuccessful applicant will be destroyed within three months after the admission procedures.

D. Selection Details and Criteria

1. During the first stage, applicants who have fulfilled the basic requirements will be invited to attend an interview by phone.
2. Written tests will be conducted first. Applicants also have to present the original copies of the documents for verification. Suitable candidates will be given a chance for an oral interview face-to-face.
3. Applicants will be considered based on their conduct and deportment, academic achievements, extra-curricular participation and interview performance.

E. Enquires

For enquiries, please contact Mr. LAI Chi Yuen (Vice Principal) or Ms. TSUI Siu Lai (Assistant Vice Principal) at 2463 2082.

F. Remarks

According to the Personal Data (Privacy) Ordinance, our school is authorized to collect personal information. Parents are advised to read the following details:

1. The student information collected will be used only for the student admission process.
2. Only authorized staff and persons can read and use the relevant information.
3. Parents should guarantee the submitted information is accurate and complete. Any incorrect or incomplete information may result in the failure of the application.
4. The information will only be used with the purposes above or some relevant purposes without parents' consent.
5. The submitted information will not be returned and will be destroyed after 3 months.
6. For reading or amending personal information, please write to the Principal.